

## Request to Remove a Training Program Liaison (TPL) from MyIntealth

Designated Institutional Officials (DIOs) must notify Intealth when a Training Program Liaison (TPL) is no longer serving in the role of TPL at their institution. Completion and submission of this form serves to provide Intealth with such notification and will result in the TPL identified in Section A of this form being removed from access to J-1 Sponsorship and exchange visitor (J-1) physician records, and if indicated, from MyIntealth, our on-line environment for accessing Intealth services.

### SECTION A

Institution Name: \_\_\_\_\_

6-digit ACGME Sponsoring Institution ID: \_\_\_\_\_

Name of TPL to Be Removed: \_\_\_\_\_

Email Address of TPL to Be Removed: \_\_\_\_\_

Effective Date of TPL Removal: \_\_\_\_\_

Should this individual's TPL duties be assigned to an existing TPL at your institution?  Yes  No

**If yes:**

- Please indicate the name of the existing TPL here: \_\_\_\_\_
- Should the duties be transferred to the existing TPL on the same date that the departing TPL is removed?  Yes  No

If **no**, please complete and submit a *Request to Add a New Training Program Liaison (TPL)* form as soon as possible.  
(See <https://www.ecfm.org/evsp/request-new-tpl.pdf>)

Should the TPL also be removed from all access to MyIntealth on behalf of the institution?  Yes  No

### SECTION B

Name of Designated Institutional Official (DIO): \_\_\_\_\_  
(Type or print)

DIO E-mail: \_\_\_\_\_ DIO Telephone: \_\_\_\_\_

**DIO Signature:**

**Date:**

\_\_\_\_\_

Please complete and submit this form to: [TPL@intealth.org](mailto:TPL@intealth.org).